

Example consultation programme - 12 weeks

Scenario - Merger of stations 1 and 2 in one council area at a third location in the same council area

note: Programme would be coordinated by Strategy and Performance

	on & Marketin	onsultatio	Communication				Consultation													
Type	Produce documentation	Present to Council	Marketing of consultation events	Staff communication Station 1	Staff communication Station 2	Staff communication - other stations in the council areas	Online surveys staff	Online surveys Public	Rep body consultation	Station users consultation	Public Focus Group Station Area 1	Public Meeting Station Area 1	Public Focus Group Station Area 2	Public Meeting Station Area 2	Public Focus Group NEW Station Area	Public Meeting NEW Station Area	Joint Stakeholder Business Breakfast	Joint Forum (using members of the existing IRMP forums)	Staff meeting - Station 1 and Station 2	Staff Meeting - other stations in the council areas
Date	4 weeks prior to start of consult'n	Wk 1	Weeks 1-5	Week 1	Week 1	Week 2-4	Week 1 - 12	Week 1 - 12	Week 1 - 12	Week 1 - 12	Week 4	Week 4	Week 5	Week 5	Week 6	Week 6	Week 6	Week 7	Week 8	week 9-11
Officer representing MFRS	CC, S&P	Principal Officer	NA	District Manager	District Manager	District Manager	NA	NA	NA	District Manager	Principal Officer	Principal Officer	Principal Officer	Principal Officer	Principal Officer	Principal Officer	Principal Officer	Principal Officer	District Manager	District Manager
External Facilitator (where applicable)										TBC	Yes	TBC	Yes	TBC	Yes	TBC	Yes	Yes		