

### The Scrutiny Committee - Terms of Reference

- a. To review and/or scrutinise the objectives of the Authority's Community Risk Management Plan (formerly known as the IRMP) and performance against these objectives.
- b. To carry out joint Member/Officer pre and post-implementation scrutiny of any major project, scheme, or key decision taken by the Authority or its standing committees.
- c. To make recommendations to the Policy and Resources Committee and/or the Community Safety and Protection Committee and/or Authority arising from the outcome of the scrutiny process and how any improvements can be made.
- d. To agree and action a scrutiny forward work plan throughout the year and from meeting to meeting that includes matters relating to the performance of the Authority against the CRMP or any such issues referred to by the full Fire Authority and report back.
- e. To establish a task and finish group as appropriate with a view to effecting continuous improvements in the way Services are delivered.
- f. To appoint relevant Member(s) and Officers to individual efficiency reviews.
- g. To consider reports on the outcome of reviews and the relevant recommendations and to monitor their implementation on a regular basis.
- h. To receive reports and information from Officers, Members, organisations and individuals as required by the Committee to further its work, and to interview Members, Officers, staff and comparable organisations as appropriate.
- i. Question and gather evidence from any person (with their consent).
- j. In making decisions to have full regard to the Authority's public equality duties under Health and Safety and Environmental and other legislation.