

## The Policy and Resources Committee - Terms of Reference

- a. Under delegated powers, determine new policies or substantive changes in policy relating to the development and delivery of Services appropriate to this Committee.
- b. Oversee the Authority Communication and Consultation Strategy and receive related reports.
- c. Convene any Working Parties or Task Groups as may be appropriate to assist in fulfilling the duties of the Committee.
- d. Consider and if appropriate, determine under delegated powers any other matters, which may be referred to the Committee by the Authority, the Audit or Scrutiny Committee.
- e. Consider and determine under delegated powers any matter which requires a decision by the Authority which cannot await its next meeting.
- f. Consider all matters related to the management of the Authority's assets including buildings, land, ICT and other assets.
- g. Oversee the Authority's procurement strategy including potential for commissioning Services.
- h. Consider all matters related to the maintenance of the North West PFI Project.
- i. Contribute towards the overall savings target of the Authority, through the regular scrutiny of expenditure and other budget related issues.
- j. Exercise financial control over expenditure within the approved revenue budgets and capital programme of the Authority.
- k. Establish and direct procedures for the implementation, monitoring and amendment of the revenue budget and capital programme.
- l. Consider recommendations to incur expenditure on the capital account.
- m. Consider recommendations for supplementary estimates within available resources.
- n. Consider proposals to exercise virement between lines within the approved budget.
- o. Consider policies for the raising and investment of funds.

- p. Consider proposals for awards of contracts.
- q. Consider proposals involving the increasing or reduction of income including the writing off of monies owed to the Authority.
- r. In making decisions to have full regard to the Authority's public equality duties and its duties under Health and Safety and Environmental and other legislation.
- s. To refer any reports required by Members to Audit Committee where appropriate.