

# MERSEYSIDE FIRE AND RESCUE AUTHORITY

19 OCTOBER 2017

## MINUTES

**Present:** Cllr Dave Hanratty (Chair) Councillors Sharon Connor, Joe De'Asha, Janet Grace, Brian Kenny, Chris Meaden, Les Byrom, Peter Brennan, Barbara Murray, James Roberts, Jean Stapleton, Sharon Sullivan, Lynne Clarke, Lynne Thompson and Paul Tweed

**Apologies of absence were received from:** Cllr Denise Allen, Cllr Lesley Rennie, Cllr Edna Finneran and Jane Kennedy (PCC)

### **1. Preliminary Matters**

The Authority considered the identification of any declarations of interest, matters of urgency or items that would require the exclusion of the press and public due to the disclosure of exempt information.

#### Members resolved that:

- a) no declarations of interest were made by individual Members in relation to any item of business on the Agenda.
  - b) no additional items of business were determined by the Chair to be considered as matters of urgency.
  - c) The following items of business required the exclusion of the press and public during consideration thereof, due to the possible disclosure of exempt information:
    - **Agenda Item 9 – “Derv Tank Decommissioning and Upgrade Programme”, contains EXEMPT information by virtue of Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972**
    - **Agenda Item 10 – “Emergency Medical Response and the Response to Terrorist Incidents”, contains EXEMPT information by virtue of Paragraph 4 of Part 1 of Schedule 12A to the Local Government Act 1972.**
- This report also contains “Official Sensitive” information.

### **2. Minutes of the Previous Meeting**

In relation to the Minutes of the previous meeting of the Authority, held on 29<sup>th</sup> June 2017, it was noted that Cllr Lynne Clarke was not recording as being present at the meeting, when she was in fact in attendance.

With the inclusion of the attendance of Cllr Lynne Clarke, the Minutes of the previous meeting of the authority, held on 29<sup>th</sup> June 2017, were approved as a correct record.

### **3. Change Of Appointment To The Authority**

Members considered Report CFO/069/17 of the Clerk to the Authority, concerning the change of appointment by Sefton Council to Merseyside Fire & Rescue Authority (MFRA), with effect from 22<sup>nd</sup> September 2017.

The Chair of the Authority introduced Councillor Lynne Thompson, appointed by Sefton Council to replace Councillor Marianne Welsh; and welcomed her to MFRA.

With regards to recommendation d) the Chair nominated; and it was unanimously agreed, that Councillor Jan Grace be appointed as the replacement Lead Member for Operational Response, for the remainder of 2017/18.

#### **Members Resolved that:**

- a) The resignation of Councillor Marianne Welsh from the Liberal Democrat Party and subsequent requirement for Sefton Council to nominate a replacement Member to appoint to MFRA, be noted.
- b) The appointment of Councillor Lynne Thompson (Liberal Democrat), as one of Sefton Council's nominated representatives to MFRA, with effect from 22<sup>nd</sup> September 2017, be noted.
- c) The appointment of Councillor Lynne Thompson to the following Committees and Groups, vacated by Councillor Marianne Welsh, be noted:
  - Community Safety & Protection Committee
  - Appointments Committee
  - Appeals Committee
  - Member Development & Engagement Group
- d) Councillor Jan Grace be appointed to the role of Lead Member for Operational Response, vacated by Councillor Marianne Welsh.

### **4. Amendments to the Authority's Constitution**

Members considered Report CFO/070/17 of the Monitoring Officer, concerning the change to the Authority's Constitution following approval on 27<sup>th</sup> July 2017 for the Police and Crime Commissioner to become a full voting Member of Merseyside Fire and Rescue Authority (MFRA).

#### **Members Resolved that:**

The amendment to Article 2.1 of the Authority's Constitution (pages 13-14) as attached to this report at Appendix A, be approved.

## **5. Equality & Diversity Annual Report 2016/17**

Members considered Report CFO/065/17 of the Deputy Chief Fire Officer, concerning an update on the progress made against the Equality and Diversity Plan 2013-17, as contained in Appendix 1 of the Equality and Diversity (E&D) Annual Report 2016/17 attached at Appendix A.

Comments were made by Members in relation to the fantastic work that our youth engagement team do with young people with disabilities; and our extensive work around mental health and wellbeing.

It was noted that the Authority have recently achieved a National award for work around mental health and wellbeing; and that a report will be brought back to the next meeting of the Authority regarding this.

Members requested that their thanks be recorded to all staff for their excellent work.

### **Members Resolved that:**

The content of the Equality and Diversity Annual Report, which will be published following professional design work, be noted.

## **6. CORPORATE RISK REGISTER 2017-18**

Members considered Report CFO/071/17 of the Deputy Chief Fire Officer, concerning the current risks contained within the Corporate Risk Register, the status of the risks and associated control measures, including reference to any new risks introduced or any risks that no longer apply and can be removed.

Members were informed that where new risks have been included, these have been highlighted within the risk register; and that these new risks are linked to key issues, such as National Resilience, Protection work following the Grenfell Towers incident and the introduction of the General Data Protection Regulations.

### **Members Resolved that:**

The updated Corporate Risk Register for 2017/18, which incorporates the current status of those risks to August 2017, be approved.

## **7. Consultation and Engagement Policy**

Members considered Report CFO/061/17 of the Deputy Chief Fire Officer, concerning the new Consultation and Engagement Policy and the Consultation and Engagement Framework Service Instruction.

Members were advised that the Consultation process has been revised and made more robust; and the Policy has been amended to reflect the additional consultation work undertaken around station mergers.

Members Resolved that:

- a) The Consultation and Engagement Policy STRPOL012, be approved.
- b) The Consultation and Engagement Framework Services Instruction (SI 0881), be approved.

**8. ICT Role Based Resourcing**

Members considered Report CFO/063/17 of the Chief Fire Officer, concerning progress and next steps in activities associated with ICT Role Based Resourcing (RBR).

Members were provided with an overview of the report, which highlighted that the proposals will ensure that the organisation as a whole is more agile, and staff are able to operate in a more agile way. For example, providing Prevention staff with tablets will avoid unnecessary journeys to Community Fire Stations, in order to complete paperwork.

Members Resolved that:

Progress made on the RBR project and the move to a more modern way of working by the Authority's staff, be noted.

**9. Derv Tank Decommissioning and Upgrade Programme**

***This Report contains EXEMPT information by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.***

**10. Emergency Medical Response And The Response To Terrorist Incidents**

***This Report contains EXEMPT information by virtue of Paragraph 4 of Part 1 of Schedule 12A of the Local Government Act 1972. It also contains "Official Sensitive" information.***

Close

Date of next meeting Thursday, 14 December 2017

Signed \_\_\_\_\_ Dated \_\_\_\_\_