

Date	Authoriser	Supplier/Contractor	Nature of Work	Value of Work	Grounds of Exemption (Business Case)	Received From	Location
CONTINUITY OF SERVICE							
11.4.12	KT	OCS	Security Work at SHQ & TDA	£120,000	Continuity of Service. Due to the estates current outsource/insource model it be sensible to extend the OCS contract until the end of that process	Phil Webster	Estates Dept
12.4.12	KT	Sefton Cleaning	Kitchen deep cleaning for MFRS	£26,000	Continuity of Service. Due to the estates current outsource/insource model it be sensible to extend the OCS contract until the end of that process	Phil Webster	Estates Dept
12.4.12	KT	Paramount	Landscape maintenance for MFRS	£26,000	Continuity of Service. Due to the estates current outsource/insource model it be sensible to extend the OCS contract until the end of that process	Phil Webster	Estates Dept
25.4.12	CFO	Bureau Veritas	Scientific support provision for MFRS & CFRS	£66,375	Bureau Veritas has provided this support since 2003 and a recent Market Research exercise has been unable to find alternative suppliers	Ian Voce	Operational Equipment
30.4.12	KT	Liverpool John Moores University	Providing CO2 data gathering services	£4,000	This work was part of an original contractual arrangement with LJMU. This extension is to add additional data from winter 2011/12.	Gary Oakford	Operational Performance Team
11.5.12	DCFO	Leader Group	Purchase of ground monitors	£24,060	The Leader product is the preferred option as MFRS already has a small number of these. The Angloco and Delta offerings are of a lower specification. Leader are offering the same product at a discounted rate of £1495 per unit outside the Contract realising a saving of £575.18 per monitor, a total saving of £9208.88 for 16 monitors	Daniel Hughes	Operational Equipment Team
21.5.12	KT	Veolia	Waste disposal throughout MFRS	£40,000	Continuity of Service. Due to the estates current outsource/insource model it be sensible to extend the OCS contract until the end of that process	Phil Webster	Estates Dept
8.6.12	DCFO	ATS	Supply tyres and repairs for service vehicles	£24,000	To cover whilst National Framework is being drawn up by Government Procurement Services	Jimmy Brannan	Transport
22.6.12	KT	RSG Engineering	Service and maintenance for RSG data logging system	£18,450	Continuity of Service. RSG are the manufacturers that hold the software to calibrate the data logger system.	Bernie Sullivan	Transport
4.7.12	DCFO	Adecco	Temporary kitchen staff	£5,000	Adecco are the preferred supplier as they are already working for MFRS.	Ray Anderson Jones	Strategic Planning
9.7.12	CFO	Griffin Hoverwork	Hovercraft pilot training	£8,050	Griffin Hoverwork is the manufacturer of MFRS hovercraft for mud/water rescue and has previously trained SRT pilots so there is a need of continuity for training provision for health and safety reasons	Enid Charlton	POD
18.7.12	KT	Haydock Commercials	Scania safety critical and factory supplied parts	£40,000	Continuity of Service. Only 3 local Scania suppliers in Merseyside, only Scania parts can be used to service Scania vehicles. Haydock Commercials are the nearest dealer.	Jimmy Brannan	Transport
10.8.12	CFO	TNT	Postal services	£3,000	TNT have provided service in the past up to present. Current Contract expired in March 2012, service will have to continue until new Tender process is made out.	Jeff Edwards	Strategic Planning
3.9.12	KT	Adecco	Temporary kitchen staff	£2,000	Adecco have provided this service in the past and there is a requirement for additional work due to sickness, additional work as a precursor to JCC breaking ground	Jeff Edwards	Strategic Planning
25.9.12	CFO	The Outdoors Company	Additional PPE for ISAR team	£272	Previous order already placed. Company already has artwork setup for the addition of one more member.	Pete Matthews	Operational Equipment
11.10.12	KT	Total Staff Services UK Ltd	Provision of reception staff	£4,700	Urgency & Continuity. Total Services staff are providing the existing reception staff at FSHQ and continuity would be compromised if another supplier was provided	Jeff Edwards	Strategic Planning
15.10.12	CFO	Vision Techniques	Replacement of CCTV recorder at Kirkby Fire Station	£1,040	Continuity of equipment. This item is part of an appliance CCTV system that has been installed and provided by Vision Techniques	Lynda Walker	Operational Equipment Team
29.10.12	KT	TNT	Postal services	£3,000	Continuity of Service. New contract is being worked on and finalised with TNT following RFQ process and is about to be awarded.	Jeff Edwards	Strategic Planning

6.11.12	DCFO	Decision Evaluation	Writing HR integrated specification	£950	Continuity of Service. Decision Evaluation was originally engaged to write the HR Integrated Specification prior to invitation to tender. They are being asked to assist in the recruitment process.	Suzanne Lea	POD
6.11.12	KT	Adecco	Temporary kitchen staff	£2,000	Adecco have provided this service in the past and there is a requirement for additional work due to sickness, additional work as a precursor to JCC breaking ground. Strategic Planning are working with Procurement to put a contract in place.	Jeff Edwards	Strategic Planning

21.11.12	KT	Robert Whetham Associates Limited	Production of specifications and CAD drawings for CCTV schemes across MFRS sites	£8,075	Robert Whetham have past experience of designing CCTV systems for other fire authorities. Due to urgency and continuity of service they are recommended	Stewart Woods	Estates Dept
12.12.12	CFO	Angus Fire Armour	Layflat delivery hose	£1,453	All layflat delivery hose in MF & RS is currently Angus Duraline. This order will maintain resilience stocks at an appropriate level and standardise the allocation of hose across the service	Peter Matthews	Operational Equipment Team
12.12.12	CFO	Leader Group UK Ltd	High pressure hose reel branches	£4,498	In 2010 MF & RS made a decision to use this hose reel branch after extensive trials. At the time this hose was available on Firebuy Contract NPPFB/ERE/016/10. Leader Group are the sole UK supplier of this branch. This is not available on new National Framework, an assessment will be carried out as to the possibility of a Regional Contract.	Peter Matthews	Operational Equipment Team
3.1.13	CFO	Adecco	Catering staff	£5,000	The TDA has only 2 catering staff out of the usual 5 due to sickness and suspension. Therefore this staff is needed for cover. Research shows that Adecco is the only local Agency that specialises in providing catering staff at short notice. A Procurement process for temp staff will be carried out ASAP.	Enid Charlton	TDA
16.1.13	DCFO	Total Staff Solutions	Switchboard/Reception agency staff services to MF&RS	£4,700	Total staff services are the preferred supplier for this service as their staff are currently working on our site & are aware of our working practices.	Jeff Edwards	Strategic Planning
28.1.13	CFO	Advantage Professional	Extension of temporary contract for fulltime HR Contracts Manager	£6,500	Postholder has been with MF & RS since May 2012 to manage and update all contracts of employment. This process was envisaged to last for 6 months however it was extended recently to Jan 2013 and now is required until March 2013. Due to the complexities of this project to change the agency and individual at this stage would introduce the risk of the project not being completed on time. During the process quotes for 3 suppliers have been considered and Advantage Professional was the most competitive.	Nick Mernock	POD
1.2.13	KT	Michael Page International Recruitment Ltd	Continued procurement services of Commodity Manager	£20,000	Interim Procurement services are required to fulfill the demand within the Purchasing Dept prior to a final decision of the restructure of the department. A full interviewing process took place in August 2012 and the present Commodity Manager proved to be the best candidate (Continuity of service and efficiencies of time through not conducting another round of interviews).	Sharon Matthews	Procurement Dept
20.2.13	CFO	Vimpex Ltd	Hydraulic door breaking kits	£32,354	Current door rams are beyond economic repair and past their recommended lifespan. Ops Equipment have held a trial and evaluation of other products on the market. Crews and technicians have indicated a preference for Vimpex. These products are available on "Consortium Fire and Rescue" Contract FBTC/ERE/016/2/XX at a cost of £33,462. Using this supplier direct MF & RS will realise savings of £1,108 under the Contract price.	Peter Matthews	Operational Equipment Team
18.3.13	DCFO	Sprue	Hard of hearing smoke detectors	£34,290	The Consortium Framework for smoke alarms and CO detectors including smoke alarms for the deaf expired on 30.11.12. The Framework is currently out to tender and will be available to use from April 2013 although there could be a slippage with this date.	WM Cousins	Prevention
28.3.13	KT	Veolia	Waste disposal throughout MF&RS	£6,000	Continuity of Service. Due to the estates current outsource/insource model it would be sensible to extend the OCS contract until the end of that process. Following heavy use of waste management services as 9 stations move to temporary stations re PFI/Toxteth projects extra funding will be needed.	Simon Mansfield	Estates Dept
28.3.13	KT	Adecco	Temporary kitchen staff at TDA	£1,000	To continue the service & quality required for the service, tea & coffee bar and the canteen staff.	Ray Anderson Jones	TDA Canteen

SOLE SUPPLIER							
13.4.12	CFO	Fire Service College	Specialised training courses	£80,000	Sole provider and specialist knowledge of fire training courses	June Pye	POD
17.4.12	DCFO	United Utilities	Hydrant replacement and repairs	£32,500	Sole Supplier-they have Statutory duty under Section 57 of Water Industry Act 1991 to maintain all Hydrants on our behalf	Jackie Gleaves	Water Section
30.4.12	DCFO	Diocese of Liverpool	Pastoral care support	£12,000	Agreement between MFRS and Diocese of Liverpool for the services of Fire Service Chaplain Bill Sanders	Paul Blanchard Flett	Occupational Health Services
3.5.12	DCFO	P&MM-Trading as the Voucher Shop	Provision of John Lewis gift vouchers	£4,000	P&MM offer 6.5% discount rate for the purchase of gift vouchers and continuity of supply	Kelly Patterson	Occupational Health Services
3.5.12	DCFO	Liverpool John Moores University	First aid courses	£24,000	LJMU is the sole provider in Merseyside and there is a need for continuity of provision to ensure standards of training and assessment	Enid Chariton	POD
10.5.12	KT	Energy Assets	Gas pipework and meter disconnection at N1 Bootle & Netherton Fire Station	£8,551	Sole Supplier-Energy Assets are part of Corona Energy. This work cannot be carried out by anyone else and therefore no further quotations are needed. The cost of this work will be fully recharged to Mansell Construction- MFRS have agreed to pay for this work for expediency	Justine Guy	PFI
28.5.12	KT	Infoterra Ltd (Astrium Ltd)	Hydrant management system	£6,280	Steps is the system procured from Infoterra that provides Incident management Facilities on the IMU and IGMS Vehicles. Hydra is the system procured from Infoterra that provides Hydrant management and maintenance capabilities. Infoterra is the sole provider of these embedded solutions.	Bernie Kenny	ICT Dept
28.5.12	CFO	Vision Techniques	Repair & maintenance of CCTV systems	£4,000	Vision Techniques were under contract for installation of MFRS CCTV systems and as such are the sole service provider in respect of these services	Yvonne Swinburne	Operational Equipment
28.6.12	CFO	Leader Group	High pressure hose reel branches	£5,606	Firebuy Contract expired. No new national arrangement in place. Leader are the only UK supplier for this hose reel branch	Pete Matthews	Operational Equipment
29.6.12	CFO	Autodata Limited	Firelink autodata licenses	£16,290	Autodata Ltd is the sole supplier of this license	Bernie Kenny	ICT Dept
13.7.12	DCFO	OFCOM	Ofcom radio licence fees	£6,942	Ofcom are the Sole contractor able to carry out this service	Bernie Kenny	ICT Dept
6.8.12	CFO	Merseyside Police	Participation in COMAH Exercise castor & Pollux contract chemicals	£8,813	Only one contractor (Police) is able to carry out the service required to fulfill the requirements of COMAH regulation 1999 (Works Regulations.Reg.10 (e); Supply regulations. Reg 10 (2) (d); Service regulations. Reg.10 (2) (e)	John Davies	Operational Planning & Policy
8.8.12	KT	Warwick Conferences	Provision of conferencing facilities	£8,415	Centrally located conference centre for all attendees across the UK. Good value for money and costs will be reimbursed from fees charged to delegates.	Nyree Collinson	Principal Officers Secretary
8.10.12	DCFO	Sefton Council	Southport Construction works	£7,826	Sole Supplier. This work cannot be carried out by anyone else so there is no need for further quotations.	Justine Guy	PFI Project
15.10.12	KT	Sentinel Security Solutions	Provision of marine rescue launch	£30,000	Approved by SMG Report. Suitable and serviceable marine rescue launches are difficult to source at an acceptable price, therefore it is difficult to apply a RFO process to them	Jim Martin	Operational Equipment Team
6.11.12	KT	Sophtlogic	Oracle license 1.1.12 to 21.12.13	£19,800	Sole Supplier of license. Sophtlogic Oracle is fundamental to the Sophtlogic system. Whilst overall Sophtlogic contract is with Telent, MFRS renew Oracle License to save on the 10 % management fee.	Bernie Kenny	ICT Dept
6.1.13	DCFO	British Heart Foundation (BHF)	Provision of Automatic External Defibrillators (AED'S)	£7,130	This is a partnership with BHF. MF & RS are not purchasing AED's, this is a donation to BHF who will provide the AED's via their sole supplier Zoll.	Jim Martin	Operational Equipment
7.1.13	DCFO	Zoll Medical UK Ltd	Provision of training units for Automatic External Defibrillators (AED'S)	£1,064	Zoll Medical are the nominated sole suppliers of AED's to the British Heart Foundation (BHF). Zoll have offered MF & RS the training units at half the catalogue price as they are BHF Partners.	Jim Martin	Operational Equipment

21.1.13	KT	Ricardo-AEA	Chemdata corporate licence support	£13,090	Ricardo-AEA are the sole contractor able to carry out this service. Chemdata is a standard fire service product used in all fire brigades. It is embedded in HMEPO training and is an ongoing requirement.	Bernie Kenny	ICT Dept
31.1.13	CFO	Arena & Convention Centre	Hire of Auditorium for opening and closing ceremony of the United Kingdom Rescue Organisation-UKRO	£8,000	Only premises in Liverpool which could accommodate 500 people plus	Nick Searle	Operational Preparedness
7.2.13	DCFO	Supply Plus	Parts for ladders	£500	Supply 999 are the manufacturer and sole supplier of the Angus Sacol 135 and 9 metre ladder and gantries. This year MF&RS has had a couple of ladders damaged requiring major repairs which has resulted in a higher than normal expenditure with Supply 999.	Jimmy Brannan	Transport
27.2.13	CFO	Speedings Ltd	Anti entanglement straps for BA sets	£3,800	Speedings and MF & RS have developed this strap over the last 6 months and tested it at the TDA, with amendments made. Following Coroners recommendations from the Shirley Towers fatal fire, the Fire Service should fit these straps. This is a bespoke supplier with approval from Drager. These straps would be compatible with new cylinder covers due for purchase in 2014 and would produce savings on future expenditure.	Peter Nelson	Operational Equipment Team
1.3.13	KT	Healthwork Ltd	Independent practitioner services	£1,500	The IQMP/IRMP process is a requirement under the FPS and LGPS pension schemes	Paul Blanchard Flett	Occupational Health Services
28.3.13	KT	Health Management Limited	HML Board of medical referees for medical appeal	£6,500	HML are the provider for medical appeals hearings contracted with CLG	Paul Blanchard Flett	Occupational Health Services
7.3.13	DCFO	Physio Control UK Ltd	Defibrillation training devices	£3,300	These extra 10 training units will allow TDA the resilience to train across MF & RS premises. Physio Control are the sole UK supplier of the units.	Peter Matthews	Operational Equipment Team
8.3.13	KT	CIPFA	CIPFASTATS Enhanced fire internet access	£1,000	Sole supplier	Neil Hawkings	Finance Dept
19.3.13	DCFO	Angloco	Repair damage to cage on Bronto CPL	£1,500	The repair needs to be carried out by Angloco who are sole agents for Bronto Skylift in the UK. Angloco certificate all our Bronto CPL's appliances and after the repair the cage will require load testing and certification to comply with LOLER and PEWER Regs.	Jimmy Brannan	Transport

URGENCY							
24.4.12	KT	Dave Robinson Project & Event Management Ltd	Creation of Joint Command & Control Centre	£18,000	Urgency and Continuation of Service-development of business plan for JCC Project (Refer to Contract RFQ/30/11)	Bernie Kenny	ICT Dept
9.5.12	KT	Paul Stothart	Professional fees for confidential advice	£20,000	Urgency-Professional fees for providing confidential advice on behalf of CFO through Professional Standards and Litigation Dept	Philomena Dwyer / Caroline Berry	Professional Standards / Litigation
10.5.12	KT	TS Electronics	Supply, delivery, installation and commission of UPS at MACC	£6,825	The purchase, installation and commissioning of this system is needed urgently due to the failure of the existing UPS at MACC and the continued operational requirements of MFRS	Jean Jones	Estates
6.6.12	KT	Todd Ledson	Client representative duties for RIBA stage A-C JCC Project	£10,646	Urgency for Joint Control Project with Police. Done through North West construction hub which is pre completed.	Phil Webster	Estates Dept
5.9.12	KT	SP Power Systems	Electrical connection for Belle Vale LLAR House	£4,829	Urgency. SP Power Systems are part of Scottishpower. This work cannot be carried out by anyone else therefore no further quotations can be obtained	Justine Guy	PFI

OTHER							
24.4.12	KT	Clarkes the butcher	Supply of meat products	£7,000	Benchmarking carried out in 2010. Not possible to purchase meat more effectively via contract.	Brian Welsh	Catering TDA
24.9.12	KT	Chatfields	Supply of parts, MOT Testing and some repairs	£10,000	MFRS are carrying out maintenance work for Liverpool CC. Chatfields are the local agents for Renault and Iveco vehicles which are the bigger part of the vehicles contract.	B Sullivan	Transport
25.9.12	CFO	Dr C Welsh	Medical vaccinations	£7,660	Essential for MFRS to fulfill its UK ISAR operational quota commitments with these vaccinations in a short timescale. Dr Welsh provides great flexibility to administer these with his out of hours service	Paul Lawless	Station 19/MRU
12.10.12	KT	Mando Group	Provision of Microsoft Sharepoint 2007 consultancy services	£22,500	Procurement process followed- the two companies who didn't respond accepted the invitation to quote but chose not to respond	Nicholas Sanderson	Strategic Planning
9.11.12	DCFO	Reed	Temporary Equality & Diversity Manager	£20,608	Temporary cover. Following an extensive but unsuccessful recruitment campaign for a permanent person for Diversity Manager it was agreed that a temporary postholder would be taken on until it was decided what would be the best way of resourcing this in the future.	Vicky Campbell	Strategic Planning
22.11.12	KT	North West Construction Hub	Mini competition to identify building contractor for Texteth Firefit Hub Project	£11,800	NWCH route to market saves internal costs of undertaking full RFQ/Tender process and saves time which was instrumental in securing MyPlace funding for project	Sharon Matthews	Procurement
28.11.12	KT	Kidde	Upgrade training ground equipment	£78,500	The upgrade works are required to meet Health & Safety grounds. The one year guarantee on upgraded items will be used if another supplier is used. To manage until proper procurement process is followed	Nick Searle	Area Manager Operational Preparedness
29.11.12	KT	Culmac Motor Factors Ltd	To supply service and repair parts	£6,000	MFRS are carrying out maintenance work for Liverpool CC. Liverpool CC have stated that MFRS need to buy from a local supplier to keep costs down and speed up production. Culmac have provided this service in the past and will do so until a full Procurement process is followed	Jimmy Brannan	Transport
3.1.13	CFO	Local Solutions	Use of training centre facilities	£4,000	MFRS use the training centre facilities on a weekly basis for operational crews throughout the service. MFRS have begun night time training which has made the annual expenditure exceed £6 K. POD will be meeting with Procurement to look at competitive quotes and contract cover for the next financial year.	June Pye	POD
4.1.13	CFO	BMI Sefton Hospital	Diagnostic testing services for consultations and scans	£8,000	To provide the Occupational Health team with diagnostic testing facilities to diagnose injuries/symptoms for employees and then help them with treatment and rehabilitation. A Procurement process will be followed as soon as possible.	Nicola Hanlon	Occupational Health Services
28.1.13	CFO	Reed Employment Agency	Provision of Temporary Training and Development Academy Administrator	£7,500	The post of Training administrator was advertised internally but no responses were received. Recruitment obtained candidate details and verbal quotes from four contract staff agencies early December 2012. The most suitable candidate at a competitive rate was selected through Reeds. The individual is now required in the post until 31.3.13	Enid Charlton	TDA
4.2.13	CFO	Arena & Convention Centre	Hire of land for United Kingdom Rescue Organisation-UKRO challenge	£8,000	This is deemed the most appropriate venue for this event. The Arena will be used the challenges and access for community to see the prevention and protection aspect of this event. Costs will be covered through sponsorship and the funding received to UKRO	Nick Searle	Operational Preparedness

14.2.13	KT	Chatfields Ltd	Supply service and repair number of vehicles for LCC Contract	£3,000	MF & RS took over the Contract for service and maintenance for 130 vehicles in the LCC fleet. Chatfields are the local agents for the LCC fleet. LCC have asked Workshops to use Chatfields for certain jobs relating to the ECU because they have had issues with the ECU and if repairs are run by Chatfields they will give LCC extended warranty on a number of components for these repairs. The warranty Agreement is due to run out next year and then we can go to market for prices and non dealer parts.	Jimmy Brannan	Transport
28.3.13	KT	Ministry of Justice	Temporary accommodation for Southport Fire Station	£81,498	Savings have been made through control changes to the Balfour Beatty contract of £12,500. It was agreed that Southport Magistrates Courts would be a better location for personnel whilst in the construction phase. We will be charging NWAS, 10% of all utility/rates charges at location	Justine Guy	PFI

SPECIALIST KNOWLEDGE							
3.5.12	DCFO	The Outreach Organisation	Specialist training courses	£15,000	The Fire Service College regards the outreach organisation as the acknowledged experts in their field in the UK which is governed by MOU	June Pye	POD
3.5.12	DCFO	Lancashire Combined Fire Authority	Specialist training courses	£10,000	Legislative Fire Safety courses which are run at Lancashire Fire and Rescue Training Centre, Washington Hall and delivered by Fire Service college Instructors	June Pye	POD
12.6.12	DCFO	Decision Evaluation Ltd	Specialist IT consultancy for finance and HR system	£39,198	Sole Specialist supplier and urgent-Decision Evaluation are the only supplier with suitable expertise in a specialised area.	Nick Mernock	POD
15.8.12	KT	Todd Ledson	Preparation of mini competition	£51,500	Urgency and specialist knowledge. Todd & Ledson have been selected due to experience of NWCH process. Time constraints on JCC make Todd & Ledsons experience invaluable	Phil Webster	Estates Dept
3.10.12	DCFO	Promedsol	Train the trainer courses	£6,250	MFRS will be replacing the FPOS courses with a new trauma based qualification. Promedsol are the organisation we will use to complete the training therefore we will use them for the instructor training courses	Dave Elliott	Operational Preparedness
27.11.12	KT	Atom Regeneration	Project management of Firefit Hub	£8,100	Specialist skills, knowledge and urgency. Previous involvement in the project means that they have good understanding of project and its objectives to cover for absence of staff	Sharon Matthews	Procurement
10.12.12	DCFO	Decision Evaluation Ltd	Consultancy to produce a Management Information System	£28,841	Company has specific knowledge & skills that can assist MF & RS and will save 6 to 8 months over an alternative approach, an estimated saving of £30k. Contract RFQ/50/12	Guy Keen	Protection
20.12.12	DCFO	Fire Service College	Hazmat instructor courses	£33,000	Training required because HAZMAT capability has been relocated to Kirkdale Fire Station (resource centre). Therefore it is necessary to train instructors at this location so that they can train personnel based at Kirkdale and adjacent fire stations, and ensure that competence is maintained via on-going training and development. It was not possible to predict this requirement when the Training needs analysis was carried out in 2011.	Enid Charlton/June Pye	POD
13.2.13	KT	Momentum Expedite Consultancy Ltd	Consultancy work with respect to business plan for Toxteth Firefit Hub	£9,500	Momentum Expedite are able to provide the specialist consultancy services required an have expert knowledge of the Toxteth community and local factors, and as such were nominated by MyPlace to provide the services.	Sharon Matthews	Procurement Dept
20.2.13	KT	Atom Community Regeneration Ltd	To provide management and consultancy services with respect to Toxteth Fire Hub Project	£20,000	Atom are the only organisation available who have the requisite project specific and local community knowledge necessary to provide the project management and consultancy services which are critical at this stage in the Toxteth Project.	Sharon Matthews	Procurement Dept