

**To: All Members of the Policy and Resources Committee  
(and any other Members who may wish to attend)**



The Protocol and Procedure for visitors attending meetings of Merseyside Fire and Rescue Authority can be found by clicking [here](#) or on the Authority's website:

<http://www.merseyfire.gov.uk> - About Us > Fire Authority.

**J. Henshaw  
LLB (Hons)  
Clerk to the Authority**

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Your ref:

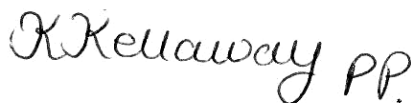
Our ref HP/NP

Date: 11 December 2019

Dear Sir/Madam,

You are invited to attend a meeting of the **POLICY AND RESOURCES COMMITTEE** to be held at **1.00 pm** on **THURSDAY, 19TH DECEMBER, 2019** in the Liverpool Suite - Fire Service Headquarters at Merseyside Fire and Rescue Service Headquarters, Bridle Road, Bootle.

Yours faithfully,



Clerk to the Authority

Encl.

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**MERSEYSIDE FIRE AND RESCUE AUTHORITY**

**POLICY AND RESOURCES COMMITTEE**

**19 DECEMBER 2019**

**AGENDA**

**Members**

James Roberts (Chair)  
Steff O'Keeffe  
Barrington  
Coleman  
Lisa Preston  
Lesley Rennie  
Jean Stapleton  
Andrew Makinson  
Les Byrom

**1. Preliminary Matters**

Members are requested to consider the identification of:

- a) declarations of interest by individual Members in relation to any item of business on the Agenda
- b) any additional items of business which the Chair has determined should be considered as matters of urgency; and
- c) items of business which may require the exclusion of the press and public during consideration thereof because of the possibility of the disclosure of exempt information:

- **Agenda Item 12, Appendix A “Occupational Health Medical Services Contract” contains EXEMPT information by virtue of Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972.**

**2. Minutes of the Previous Meeting (Pages 7 - 12)**

The Minutes of the previous meeting of the Policy and Resources Committee, held on 25<sup>th</sup> July 2019, are submitted for approval as a correct record and for signature by the Chair.

**3. Part 2 EXEMPT minutes (Pages 13 - 16)**

The Exempt Minutes of the previous meeting of the Policy and Resources

Committee, held on 25<sup>th</sup> July 2019, are submitted for approval as a correct record and for signature by the Chair.

4. **Audit Findings Report 2018/19** (Pages 17 - 50)

To consider the Annual Audit Letter produced by the Authority's External Auditors – Grant Thornton, concerning the key findings arising from the work carried out at Merseyside Fire & Rescue Authority for the year ended 31<sup>st</sup> March 2019.

***This report will be presented by a representative of the Authority's External Auditors – Grant Thornton.***

5. **STATEMENT OF ACCOUNTS 2018/19 - APPROVAL of AUDITED STATEMENTS** (Pages 51 - 184)

To consider Report CFO/061/19 of the Treasurer, concerning the audited 2018/19 Statement of Accounts and letter of representation.

6. **FINANCIAL REVIEW 2019/20 - APRIL TO SEPTEMBER** (Pages 185 - 214)

To consider Report CFO/056/19 of the Treasurer, concerning a review of the financial position, revenue and capital, for the Authority for 2019/20. The Authority receives regular comprehensive financial reviews during the year, which provide a full health check on the Authority's finances. This report covers the period April to September 2019.

7. **treasury management interim report 2019/20** (Pages 215 - 224)

To consider Report CFO/057/19 of the Treasurer, concerning the requirements of the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Codes requires the Authority to review its Treasury Management activities during the year to ensure they are consistent with its approved Prudential Indicators. This report meets that requirement and outlines the Treasury Management activities and performance for the first half of the financial year 2019/20.

8. **POST BONFIRE STRATEGY 2019** (Pages 225 - 270)

To consider report CFO/063/19 informing the Authority of the outcomes and success of Bonfire period 2019 and the ongoing challenge of deliberate secondary fires.

***Appendix A will be presented by Group Manager Ben Ryder at the***

***start of this report.***

**9. STATEMENT OF ASSURANCE 2019-20 (Pages 271 - 316)**

To consider Report CFO/058/19 of the Chief Fire Officer, concerning the Authority's Statement of Assurance 2018/19, for publication on the Authority's website.

**10. CORPORATE RISK REGISTER 2019-20 APR-SEPT UPDATE (Pages 317 - 370)**

To consider Report CFO/059/19 of the Chief Fire Officer, concerning the current risks within the Corporate Risk Register, the status of the risks and associated control measures, including any updates for the period April to September 2019.

**11. Updated Service Delivery Plan 2019/20 (Pages 371 - 524)**

To consider Report CFO/060/19 of the Chief Fire Officer, concerning the Service Delivery Plan for 2019/20, which has been updated to include actions resulting from the inspection of Merseyside Fire & Rescue Service by Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS), the Integrated Risk Management Plan (IRMP) Supplement 2019/20; and updated outturn performance figures.

**12. Occupational Health Medical Services Contract (Pages 525 - 530)**

To consider Report CFO/062/19 of the Chief Fire Officer, concerning the outcome of the Tender Process for the new Occupational Health Medical Services Contract; and to approve the award of the contract following conclusion of this process, to Healthcare Limited.

**Appendix A to this report contains EXEMPT information by virtue of Paragraph 3, of part 1 of Schedule 12A of the Local Government Act 1972.**

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If any Members have queries, comments or require additional information relating to any item on the agenda please contact Committee Services and we will endeavour to provide the information you require for the meeting. Of course this does not affect the right of any Member to raise questions in the meeting itself but it may assist Members in their consideration of an item if additional information is available.

## Refreshments

Any Members attending on Authority business straight from work or for long periods of time, and require a sandwich, please contact Democratic Services, prior to your arrival, for arrangements to be made.