

**MERSEYSIDE FIRE AND RESCUE AUTHORITY**  
**POLICY AND RESOURCES COMMITTEE**

**THURSDAY 27<sup>TH</sup> SEPTEMBER 2012**

**MINUTES**

**Present:** Councillors Les Byrom (Chair), Denise Roberts, Steve Niblock, Robbie Ayres, Dave Hanratty, Darren Dodd, and Andrew Blackburn.

**Also present:** Councillor Sharon Sullivan  
Robin Baker and Paul Basnett – Audit Commission to present Annual Governance Report

**1. Preliminary Matters**

The Committee considered if there were any declarations of interest, matters of urgency or items that may require the exclusion of the press and public due to the disclosure of exempt information.

- (a) There were no declarations of interest made in relation to items of business on the agenda.
- (b) There were no items on the agenda determined by the Chair to be considered as a matter of urgency.
- (c) The following items of business on the agenda required the exclusion of the press and public due to the disclosure of exempt information.
  - Item 7 - Part 2 of the Minutes

***This Item contains EXEMPT information by virtue of paragraph(s) 3 and 8 of Part 1 of Schedule 12a to the Local Government Act 1972***

**2. Minutes of the Previous Meeting Part 1**

Part 1 of the minutes of the previous meeting held on the 26<sup>th</sup> July 2012 were approved as a correct record and signed accordingly by the Chair.

**3. Annual Governance Report**

Robin Baker, a representative from the Audit Commission, presented the Annual Governance report of the Audit Commission. Members considered the contents of the report.

In light of the Government decision to disband the Audit Commission, the Chair offered thanks and appreciation in recognition of the work and support the Audit Commission team has shown towards the Authority over the years.

Resolved that:

The contents of the report be noted.

**4. Statement of Accounts**  
(CFO/124/12)

Members considered Report CFO/124/12 of the Deputy Chief Executive, concerning the audited 2011/12 Statement of Accounts.

Resolved that:

The audited 2011/12 Statement of Accounts be approved and authorised for issue on behalf of the Authority.

**5. Financial Review - First Quarter**  
(CFO/138/12)

Members considered Report CFO/138/12 of the Deputy Chief Executive, concerning the review of the financial position, both revenue and capital, for the Authority for the first three months of the financial year 2012/13: April to June 2012.

Resolved that:

- (a) the 2012/13 budget variations identified in this report be approved; and
- (b) authority to finalised the training requirement at Toxteth to be funded from the capital investment reserve be delegated to the Chief Fire Officer; and
- (c) the Deputy Chief Executive be instructed to continue to work with budget managers to maximise savings in 2012/13; and
- (d) the potential favourable revenue position identified within the report be noted.

**6. Financial Management and Integrated HR/Payroll Project**  
(CFO/116/12)

Members considered Report CFO/116/12 of the Deputy Chief Executive concerning progress to deliver a replacement contract for the Authority's Financial Management Information System and integrate HR and Payroll within the suite of applications procured.

Resolved that:

- (a) the report be noted; and

- (b) the integration of the HR and Payroll applications, if proposed solutions are affordable and on the understanding that further details on the costs and benefits be presented for Members consideration once final tenders are received, be approved.

## **Part 2 – Exempt Items**

Members of the Press and Public were asked to leave the room.

### **7. Minutes of the Previous Meeting Part 2 (Exempt)**

Part 2 of the Minutes of the previous meeting on the 26<sup>th</sup> July 2012 were approved as a correct record and signed accordingly by the chair.

***This Item contains EXEMPT information by virtue of paragraph(s) 3 and 8 of Part 1 of Schedule 12a to the Local Government Act 1972***

Date of next Meeting 15<sup>th</sup> January 2013

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