

**MERSEYSIDE FIRE AND RESCUE AUTHORITY**

**FULL AUTHORITY MEETING**

**TUESDAY 31<sup>ST</sup> JULY 2012**

**MINUTES**

**Present:** Councillor Dave Hanratty (Chair)

Councillors: Linda Maloney, Les Byrom, Andrew Blackburn, Robbie Ayres, Violet Bebb, Pat Moloney, Barbara Murray, Tony Newman, Steve Niblock, Denise Roberts, Jimmy Mahon, Sharon Sullivan, Lesley Rennie and Roy Gladden

**Apologies for absence were received from:**

Councillors: John Kelly, Darren Dodd and Ted Grannell

At the opening of the meeting, The Chair informed Members of the resignation of Cllr Colin Strickland from the Authority, due to work commitments and the subsequent appointment of Cllr Roy Gladden to the Authority, by Liverpool City Council. The Chair welcomed Cllr Gladden on behalf of the Authority.

**Change In Membership Of the Authority**

The Authority noted the change in the Membership of the Authority following the resignation of Cllr Colin Strickland and the subsequent appointment of Cllr Roy Gladden to the Authority by Liverpool City Council.

**Changes In Committee Membership**

The Authority confirmed the appointment of Cllr Roy Gladden to all of the Committees and roles previously held by Cllr Colin Strickland.

The Authority also approved the change in Membership of the Policy & Resources Committee, with Cllr Ted Grannell replacing Cllr Tony Newman on this Committee.

**1. Preliminary Matters**

The Authority considered if there were any declarations of interest, matters of urgency or items that may require the exclusion of the press and public due to the disclosure of exempt information.

(a) There were no declarations of interest made by Members in relation to items of business on the agenda.

(b) There were no items on the agenda that were determined by the Chair to be considered as a matter of urgency.

(c) The following items required the exclusion of the press and public due to the disclosure of exempt information:

- **Item 8: CFO/097/12 – MACC Review Update**

***This Report contains EXEMPT information by virtue of paragraphs 2, 3 & 4 of Part 1 of Schedule 12A to the Local Government Act 1972***

- **Item 9: CFO/114/12 – Private Finance Initiative Project – Progress Report For The Period March – July 2012**

***This Report contains EXEMPT information by virtue of paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972***

## **2. Minutes of the Previous Meeting**

The Minutes of the previous meeting of the Authority, held on 3<sup>rd</sup> July 2012, were approved as a correct record and signed accordingly by the Chair.

## **3. UKRO Challenge 2013** (CFO/099/12)

Members considered Report CFO/099/12 of the Chief Fire Officer concerning the hosting of the United Kingdom Rescue Organisation (UKRO) Challenge 2012.

Members were informed of a slight amendment to the recommendation, regarding granting the Chief Fire Officer delegated authority to sign off any contracts required, in consultation with Legal Services.

Members resolved that:

- (a) The content of the report be noted.
- (b) The hosting of the UKRO Challenge, at zero cost to the Authority, be agreed in principal.
- (c) The Chief Fire Officer be granted delegated powers to sign off any contracts required in consultation with Legal Services.

## **4. Offers Of Gifts And Hospitality Made To Employees** (CFO/110/12)

Members considered Report CFO/110/12 of the Clerk To The Authority concerning a new Service Instruction containing guidance in respect of offers of gifts and hospitality made to employees of the Authority.

Members resolved that:

- (a) The Service Instruction and guidance be amended to include information regarding possible sanctions should appropriate procedures not be followed.
- (b) The Service Instruction relating to offers of gifts and hospitality, be approved.
- (c) The revised forms in respect of this and the Code Of Conduct to accompany the guidance, be approved.
- (d) The Clerk To The Authority and the Deputy Chief Executive, be instructed to make arrangements for staff training in respect of both this guidance and the Employee Code Of Conduct.

**5. Review Of Essential Car Use**

(CFO/101/12)

Members considered Report CFO/101/12 of the Deputy Chief Fire Officer concerning a review of essential car use.

The meeting adjourned briefly at 1.55pm to provide Members with the opportunity to view a vehicle and the kit and equipment that officers are required to keep in their vehicles.

The meeting re-opened at 2.00pm.

Members resolved that:

The opening of consultation with employees and their representative bodies on the following, be approved:

- (a) The Introduction of a revised entitlement and eligibility criteria for the casual, essential and lease car user scheme.
- (b) Changes to align the choice of lease car to the Authority's environmental principles.
- (c) The expansion of access to the scheme to include all flexi duty officers irrespective of role in order to mitigate the associated road risk.
- (d) The removal of the lease car user employee contribution.
- (e) The reduction in the current lease car allowances and the removal of the home to office payment currently received by officers.

6. **Integrated Risk Management Plan (IRMP) 2013/14 And Public Consultation Process**  
(CFO/107/12)

Members considered Report CFO/107/12 of the Deputy Chief Fire Officer concerning the preparation and publication of the Integrated Risk Management Plan (IRMP) for 2013/14 and the subsequent public consultation process.

Members Resolved that:

- (a) The timescale for the preparation and publication of the Integrated Risk Management Plan for 2013/14, be approved.
- (b) The outline timescale for public consultation associated with the IRMP, be approved.
- (c) The report on the public consultation forums held in May 2012, be noted.

7. **Complementary Crewing Of Special Appliances To Deliver Improved Response And Resilience**  
(CFO/098/12)

Members considered Report CFO/098/12 of the Chief Fire Officer concerning changes made by the Chief Fire Officer to the crewing of special appliances to improve response performance and resilience.

Members thanked all Officers and Union Representatives involved for working together to reach a collective agreement.

The Chair asked Les Skarratts if he would like to comment on behalf of the Fire Brigades Union. Mr Skarratts thanked Members and confirmed he had nothing further to add.

Members Resolved that:

The content of the report be noted.

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