

To: All Members of the Authority

J. Henshaw  
LLB (Hons)  
Clerk to the Authority

Tel: 0151 296 4000  
Extn: 4112 Helen Peek

Your ref:

Our ref HP/KJ

Date: 23<sup>rd</sup> July 2012

Dear Sir/Madam,

You are invited to attend a meeting of the **MERSEYSIDE FIRE AND RESCUE AUTHORITY** to be held at **1:30PM** on **31<sup>ST</sup> JULY 2012** in the Wirral Suite at Merseyside Fire & Rescue Service Headquarters, Bridle Road, Bootle.

[An agenda for the meeting is attached for your consideration.](#)

Please note that prior to this meeting, there will be a **mandatory** training session for Members regarding the **Code of Conduct**, commencing at **12:15PM**. ***Please make every endeavour to attend this training.***

Please note the change in start time of this meeting to **1:30PM** to accommodate Group Meetings at 1:00pm following the Code of Conduct Training.

Yours faithfully,

Clerk to the Authority

Encl.