

MERSEYSIDE FIRE AND RESCUE AUTHORITY

7TH MAY 2013

AGENDA

1. Preliminary Matters

The Authority is requested to consider the identification of:

- A) declarations of interest by individual Members in relation to any item of business on the agenda;
- B) any additional items of business which the Chair has determined should be considered as matters of urgency; and
- C) items of business which may require the exclusion of the press and public during consideration thereof because of the possibility of the disclosure of exempt information.

2. Minutes of Previous Meeting

The proceedings of the last meeting of the Authority held on 9th April 2013 are submitted for approval as a correct record and for signature by the Chair.

3. Minutes of the Social Growth and Localism Sub-Committee

The proceedings of the last meeting of the Social Growth and Localism Sub-Committee held on 13th September 2012 are submitted for approval as a correct record and for signature by the Chair.

4. Minutes of the Consultation and Negotiation Committee

The proceedings of the last meeting of the Consultation and Negotiation Committee held on 26th March 2013 are submitted for approval as a correct record and for signature by the Chair.

5. Minutes of the Community Safety and Protection Committee

The proceedings of the last meeting of the Community Safety and Protection Committee held on 28th March 2013 are submitted for approval as a correct record and for signature by the Chair.

6. Minutes of the Policy and Resources Committee

The proceedings of the last meeting of the Policy and Resources Committee held on 2nd April 2013 are submitted for approval as a correct record and for signature by the Chair.

7. [Overview of Fatalities in Accidental Dwelling Fires During 2012/13 and Retrospectively](#)
(CFO/051/13)
[Appendix A, B](#)

To consider the attached Report CFO/051/13 of the Deputy Chief Fire Officer concerning fatalities occurring in accidental dwelling fires during the financial year 2012/13, and a historical analysis of fatality data, providing information based on trends that can be used for future planning and resource allocation.

Please note that there is a Presentation in support of this report.

8. [Member Development Programme & Strategy 2013/16](#)
(CFO/048/13)
[Appendix A, B, C](#)

To consider the attached Report CFO/048/13 of the Clerk to the Authority concerning the Members Learning & Development Strategy and Programme for 2013-16.

9. [Operational Information Policy](#)
(CFO/050/13)
[Appendix A](#)

To consider the attached Report CFO/050/13 of the Chief Fire Officer concerning an Operational Information Policy.

10. [Pay Policy](#)
(CFO/053/13)
[Appendix A](#)

To consider the attached Report CFO/053/13 of the Deputy Chief Fire Officer concerning the Authority's Pay Policy Statement for 2013/14.

11. [Merseyside LRF Secretariat](#)
(CFO/054/13)
[Appendix A](#)

To consider the attached report of the Chief Fire Officer concerning the hosting of the Merseyside Local Resilience Forum Secretariat by MFRA.

Urgent Item

Changes To Disciplinary Procedures – Management Levels

(CFO/055/13)

Appendix A, B

To consider report CFO/055/13 of the Deputy Chief Fire Officer concerning proposed revisions to the Discipline Procedure and the alignment of such procedures to the Fire and Rescue Services National Schemes and Conditions and the ACAS Code on Disciplinary and Grievance Procedures, particularly in relation to levels of management.

This item has been determined as a matter of urgency by the Chair of the Authority, due to the need to progress this procedure following failure to reach agreement at NJC on 19th April 2013.

PART 2 – EXEMPT ITEMS

12. Mesothelioma Case (CFO/052/13)

To consider the attached Report CFO/052/13 of the Clerk to the Authority concerning a mesothelioma case.

This report contains EXEMPT information by virtue of paragraphs 1 and 5 of Part 1 of Schedule 12A to the Local Government Act 1972

If any Members have queries, comments or require additional information relating to any item on the agenda please contact Committee Services and we will endeavour to provide the information you require for the meeting. Of course this does not affect the right of any Member to raise questions in the meeting itself but it may assist Members in their consideration of an item if additional information is available.

Refreshments

Any Members attending on Authority business straight from work or for long periods of time, and require a sandwich, please contact Democratic Services, prior to your arrival, for arrangements to be made.