

**PERFORMANCE AND SCRUTINY COMMITTEE**

**OF THE**

**MERSEYSIDE FIRE AND RESCUE AUTHORITY**

**14<sup>TH</sup> FEBRUARY 2013**

**MINUTES**

**Present:**

**Councillors Ted Grannell (Chair), Steve Niblock, Tony Newman, Vi Bebb, Robbie Ayres, Sharon Sullivan and Pat Moloney**

**Apologies were received from:                      Councillor Roy Gladden**

**1.     Preliminary Matters**

The Authority considered the identification of declarations of interest, any items of business deemed urgent by the Chair, and any items of business which may require the exclusion of the press and public:

- a) there were no declarations of interest made by individual Members in relation to any item of business on the agenda;
- b) there were no additional items of business which the Chair determined should be considered as matters of urgency;
- c) there were no items of business which required the exclusion of the press and public during consideration because of the possibility of the disclosure of exempt information.

**2.     Minutes of the Previous Meeting**

The Minutes of the previous meeting on 6<sup>th</sup> December 2012 were approved as a correct record and signed accordingly by the Chair.

**3.     Unwanted Fire Signals Update  
**CFO/017/13****

Members scrutinised Report CFO/017/13 of the Deputy Chief Fire Officer concerning an update on the first two months progress on the Authority's new risk based approach to dealing with Unwanted Fire Signals (UwFS), resulting from the actuation of automatic fire alarms (AFA's).

Following consideration and scrutiny of the report:

Members Resolved that:

- a) Performance in relation to the new protocol, be noted.
- b) A further report be brought back to this Committee, highlighting the number of Unwanted Fire Signals received during night time hours, to enable the Committee to continue to scrutinise performance in relation to this protocol.

**4. Home Fire Safety Delivery Strategy Pilot Update  
CFO/018/13**

Members scrutinised Report CFO/018/13 of the Deputy Chief Fire Officer concerning progress made to date with regards to the Home Fire Safety Strategy Delivery pilot delivered from 2<sup>nd</sup> July 2012 to 3<sup>rd</sup> January 2013.

Following consideration and scrutiny of the report:

Members Resolved that

- a) The continuation of this model beyond the 31<sup>st</sup> March 2013, be recommended to the Authority.
- b) The establishment of a governance model for providing community safety services beyond the pilot, be recommended to the Authority.

**5. Outcomes And Improvement Plan From The Operational Assessment Peer Challenge – November 2012  
CFO/020/13**

Members scrutinised Report CFO/020/13 of the Deputy Chief Executive concerning the proposed Operational Assessment Improvement Plan that has been developed in response to the recommendations included in the final report resulting from the Operational Assessment Peer Challenge which took place from 19<sup>th</sup> to 22<sup>nd</sup> November 2012.

Following consideration and scrutiny of the report:

Members Resolved that

- a) The information contained within concerning the Operational Assessment Improvement plan, be noted.
- b) The publication of the Final Report onto the Authority's Website, be recommended to the Authority.

**6. IRMP And Service Plan 3<sup>rd</sup> Quarter Update  
(CFO/014/13)**

Members reviewed and scrutinised Report CFO/014/13 of the Deputy Chief Fire Officer concerning an update on the IRMP and Service Delivery Plan 2012/13 and performance against the objectives and targets set in the 2012/13 IRMP and Service Delivery Plan in relation to the period from April 2012 to December 2012.

Members were also provided with a Presentation by the Director of Strategic Planning, in support of this report, which highlighted areas of good performance and also some areas where performance is below target.

Following consideration and scrutiny of the report and presentation:

**Members Resolved that:**

- a) Performance in relation to the IRMP, Service Plan and Function Plan actions and the Local Performance Indicators for 2012/13, for the period April 2012 to December 2012, be noted
- b) A report be brought back to a future meeting of the Committee highlighting the work and initiatives currently in place within the Authority for engaging with and educating children around fire safety, to enable the Committee to scrutinise current activity.

**7. Corporate Risk Register Revision  
(CFO/013/13)**

Members reviewed Report CFO/013/13 of the Deputy Chief Fire Officer concerning the revised and updated Corporate Risk Register, which, following a Management Review, now shows corporate risk information in a way that is more clearly linked to the Mission and Aims of the Authority.

Following consideration and review of the Report:

**Members Resolved that:**

- a) The information contained within this report and its appendices concerning both the detailed Corporate Risks and their scores, and the format of the revised Corporate Risk Register, be noted
- b) The Corporate Risk Register be referred to the Authority for approval.

**8. Determine Scrutiny Work Program for Next Meeting**

Members considered any scrutiny work programmes to be reported back to this Committee, which include matters relating to the performance of the Authority.

**Members Resolved that:**

The following scrutiny work programmes be reported back to the next meeting of this Committee, on 30<sup>th</sup> May 2013:

- a) A report be brought back to this Committee highlighting the work and initiatives currently in place within the Authority for engaging with and educating children around fire safety, to enable the Committee to scrutinise current activity.
- b) A report be brought back to this Committee, highlighting the number of Unwanted Fire Signals received during night time hours, to enable the Committee to continue to scrutinise performance in relation to the UwFS Protocol.

**9. Determine and Review Efficiency Reviews**

Members considered any requirement for efficiency reviews with a view to effecting continuous improvements in the way services are delivered, having regard to a combination of economy, efficiency and effectiveness.

Members determined that no further efficiency reviews were required at this stage.