

To: All Members of the Authority

**J. Henshaw
LLB (Hons)
Clerk to the Authority**

Tel: 0151 296 4000
Extn: 4112 Helen Peek

Your ref:

Our ref HP/DM

Date: 13th July 2011

Dear Sir/Madam,

You are invited to attend a meeting of the **MERSEYSIDE FIRE AND RESCUE AUTHORITY** to be held at **1.00PM** on **THURSDAY 21ST JULY 2011** in the Wirral Suite at Merseyside Fire & Rescue Service Headquarters, Bridle Road, Bootle.

[An agenda for the meeting is attached for your consideration.](#)

This meeting will be immediately followed by a Member Development training seminar, the topics for discussion being the Code of Conduct and, Legal Responsibilities.

Yours faithfully,

Clerk to the Authority

Encl.