APPENDIX B (CFO/111/10)

						Amount To Be Written Off		
Invoice Date	Invoice No.	Provision for Bad Debt	Customer Name	Line Description	Write Off Reason	Net Value	VAT	Gross Value
29/03/07	10007695	YES	Individual	Special service incident	Litigation advice	312.00	54.60	366.60
14/01/08	10008577	YES	Mountwood Lodge	Special service incident	Economically not viable	302.00	52.85	354.85
21/01/08	10008662	YES	Blue Flag	Special service incident	Economically not viable	640.00	112.00	752.00
07/02/08	10008750	YES	One Vision Housing	Special service incident	Economically not viable	312.00	54.60	366.60
03/07/08	10009315	YES	Kop Café	Special service incident	Litigation advice	984.00	172.20	1,156.20
22/08/08	10009531	YES	Stanley Street Co.	Special service incident	Economically not viable	656.00	114.80	770.80
17/10/08	10009776	YES	Individual	Special service incident	Litigation advice	200.34	35.06	235.40
03/03/10	10011471	YES	Individual	Overpayment of pension	Hardship grounds	522.67	0.00	522.67
10/03/10	10011504	YES	Individual	Overpayment of salary	Advised by ACFO	388.67	0.00	388.67
			-	-	-	4,317.68	596.11	4,913.79

List of write-offs - Q4 09/10