

Risk Assessment

Activity		Senior Officer Provision for Incident Command		Ref no.	EM0048
Location		Various across the service/region		Status	DRAFT
Section		Operational Activity (Emergency)		Initial assess.	May 2005
Assessed by		Kevin Longshaw	Specific	Reviewed	May 2011
Role /No/Dept		T/SM/5229/NRAT Secondee	Generic	Next review	May 2012
				Version no.	1.2

Severity	Likelihood					Risk Rating
	1. Rare	2. Unlikely	3. Possible	4. Very Likely	5. Almost Certain	
1 No Injury	1	2	3	4	5	No Further action Required
2 First Aid	2	4	6	8	10	
3 3 Day Injury	3	6	9	12	15	
4 Major Injury	4	8	12	15	20	
5 Fatality	5	10	15	20	25	

Low Risk 1-8		Action Plan Required and Implemented Before Proceeding.
Medium Risk 9-15		
Do Not Proceed		



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Activity	Hazard	Risk	Person at Risk		Existing Control Measures	Risk Rating		ACCEPT (Y or N)	Further control measures implemented from action plan - re-score		ACCEPT (Y or N)	
			Staff	Other		L	X		S	RR		L
Proceeding to and from an incident/or other work related activity.	Presence of pedestrians and other road users.	RTC's, with other road users/highway furniture.	✓	✓	Adherence to SOP 1.7 - Driving Service Vehicles. Information, instruction and training in emergency response procedures. Personnel to be suitably qualified and competent to undertake task. Use of audible and visual warning devices as appropriate. Adherence to Road Traffic Act. Personnel to undertake DRA with regards to road environment and respond accordingly.	1	5	5	Y			
Excessive hours of driving due to attendance at several incidents and/or other related work activities.		RTC's, with other road users/highway furniture.	✓	✓	Adherence to SOP 1.7 - Driving Service Vehicles. Personnel to be suitably qualified and competent to undertake task. Adherence to Road Traffic Act.	3	5	15	N			

Activity	Hazard	Risk	Person at Risk		Existing Control Measures	Risk Rating		ACCEPT (Y or N)	Further control measures implemented from action plan – re-score		New Risk Rating		ACCEPT (Y or N)
			Staff	Other		L	X		S	RR	L	X	
Attending multiple incidents within a single cover period.	Fatigue.	Compromised/ inability to effectively oversee or conduct operations.	√		Provision of minimum number of senior officers to provide cover (4 x SM's plus 2 x GM's, 1 x AM plus additional AM's on continuous cover), 1 x PO Cover 1, plus 1 PO on continuous cover. Officers mobilised on a rotational basis in accordance with SI 0073 – Attendance of Officers at Incidents. MACC Watch Officer to use discretion to ensure equal distribution of workloads.	2	4	8	Y				
	Personnel working excessive hours.	Personnel exceeding Working Time Directive (WTD) Guidance.	√		MACC Watch Officer to use discretion to ensure equal distribution of workloads. Senior Officers afforded opportunity to opt out of the 48hr average hours per week. Senior Officers allowed stand down time from day related commitments in the event of multiple mobilisations whilst on cover. Recall to duty system implemented in event of attendance at several incidents/ or other work related activities. 13/16 arrangements with neighbouring FRS' to be implemented if and when required. Only 1 SM required per incident.	2	4	8	Y				
Attendance of Senior Officer at incidents of up to 7 pumps.	Several multi pump incidents occurring simultaneously.	Insufficient senior officer provision for operational cover.	√		Mobilisation of IMT to provide command support as appropriate. Recall to duty system implemented in event of attendance at several incidents/ or other work related activities. 13/16 arrangements with	2	4	8	Y				

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			Staff	Other		L	X			S	RR	
Attendance of Senior Officer(s) at incidents of up to 11 pumps.	Several multi pump incidents occurring simultaneously.	Insufficient senior officer provision for operational cover.	✓		neighbouring FRS' to be implemented if and when required. Only 1 SM and 1 GM required per incident. Mobilisation of IMT/ICCU to provide command support as appropriate. Recall to duty system implemented in event of attendance at several incidents/or other work related activities. 13/16 arrangements with neighbouring FRS' to be implemented if and when required.	2	4	8	Y			
Attendance of Senior Officer(s) at incidents of up to 12+ pumps.	Several multi pump incidents occurring simultaneously.	Insufficient senior officer provision for operational cover.	✓		Only 1 SM, 1 GM and 1 AM required per incident. Provision of minimum number of senior officers to provide cover (4 x SM's plus 2 x GM's, 1 x AM plus additional AM's on continuous cover), 1 x PO Cover 1, plus 1 PO on continuous cover. Provision of additional AM's on continuous cover. Mobilisation of IMT/ICCU to provide command support as appropriate. Recall to duty system implemented in event of attendance at several incidents/or other work related activities. 13/16 arrangements with neighbouring FRS' to be implemented if and when required.	2	4	8	Y			
Attendance of Senior Officers at incidents in other FRS'/regions.	MFRS personnel deployed outside of the Brigade area.	Insufficient senior officer provision within MFRS.	✓	✓	PO cover officers. Officers to be deployed as required in accordance with SI 0073. MACC Watch Officer to use discretion to ensure equal	1	4	4	Y			

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			Staff	Other		L	X		S	=	RR	L	
Attendance of Senior Officers at large scale/protracted Incidents.	Nature of incident requiring high volume of senior officer attendance due to specialist roles, eg Hazmat, DIM, USAR SMA, ILO etc.	Insufficient senior officer provision for operational cover.	✓		Recall to duty system implemented if required. Officers to be deployed as required in accordance with SI 0073. Effective utilisation of day duty officers between 0900 and 1700 in order to ensure sufficient flexi duty resources available for remaining period.	3	4	12	N	2	4	8	Y
Mobilisation of senior officers for none operational requirements, eg accident investigation.	None operational activities reducing number of officers available.	Insufficient senior officer provision for operational cover.	✓		Use of alternative resources to assist with none operational activities, eg I.I.T. Effective utilisation of day duty officers between 0900 and 1700 in order to ensure sufficient flexi duty resources available for remaining period. Operational response will take priority over none operational requirements. SM only mobilised if I.I.T are unavailable.	2	4	8	Y				
Personnel working in excess of 4 hours at an incident/or other work related activity.	Limited officer availability to provide sufficient reliefs.	Personnel operating for prolonged periods without rest.	✓		Effective utilisation of day duty officers between 0900 and 1700 in order to ensure sufficient flexi duty resources available for remaining period. MACC Watch Officer to use discretion to ensure equal distribution of workloads.	3	4	12	N	2	4	8	Y
Attendance at major incident.	All senior officers having to attend over the course	Insufficient senior officer provision for operational	✓		Recall to duty system implemented in event of attendance at several incidents/or	1	4	4	Y				

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			Staff	Other		L	X		S	RR	L	X	
	of the incident.	cover.			other work related activities. 13/16 arrangements with neighbouring FRS' to be implemented if and when required.								