

Appendix A

Merseyside Pension Fund Local Government Pension Scheme - IDRPs

Stage 1 of the Appeals process

In the first instance you must write to the adjudicator appointed by the body who made the decision about which you wish to appeal.

For MFRA this is your employer and you must write to the Deputy Chief Fire Officer at the address below:

Deputy Chief Fire Officer,
Service Headquarters
Bridle Road
Merseyside
L30 4YD

If the complaint is against the Merseyside Pension Fund, please write to:

Merseyside Pension Fund,
Castle Chambers,
43 Castle Street,
Liverpool
L2 9SH

You must do this within **six months** of the date of the notification of the decision or the act or omission about which you are complaining.

This is a formal review of the initial decision or act or omission and is an opportunity for the matter to be reconsidered. The Scheme Manager will consider your complaint and notify you of his or her decision.

Stage 2 of the Appeals process

If you are dissatisfied with the decision in Stage 1, (or their failure to make a decision) you may apply to Merseyside Pension Fund to have it reconsidered.

If you disagree with the Stage 1 decision, you have a **further six months** to appeal to the Stage 2 referee.

All correspondence should be addressed to:

The Pensions Referee,
Merseyside Pension Fund,
Castle Chambers,
43 Castle Street,
Liverpool
L2 9SH

Please Note:

At both Stage 1 and 2, you should receive a decision within **two months** of your appeal.