

## FORWARD WORK PLAN FOR PERFORMANCE & SCRUTINY COMMITTEE 2014/15

ITEM FOR SCRUTINY	REASON FOR SCRUTINY	DETAIL OF SCRUTINY	SCHEDULED FOR REPORTING	ASSOCIATED AUTHORITY AIMS	RESPONSIBLE LEAD MEMBER/ OFFICER
<p><b>What is the cost of our Fire Prevention Activity?</b></p>	<p>To establish whether our fire prevention activity represents value for money for the Authority.</p>	<p>A report be produced in consultation with the relevant Lead Member for submission to the Committee and consideration of any further scrutiny required.</p>	<p>Performance &amp; Scrutiny Committee <b>4<sup>th</sup> September 2014</b></p>	<p>Aim – Excellent Prevention &amp; Protection</p>	<p>Lead Member Prevention &amp; Protection – <b>Cllr Roy Gladden</b> <i>(change from Cllr Newman 29/7/14)</i>  AM Myles Platt</p>
<p><b>What impact has the reduction in fire appliances had on response times? (to include attendance times of 2<sup>nd</sup> Appliances)</b></p>	<p>To identify if the reduction in appliances from 42 to 28 has had an impact upon response times; and to consider such impact on future risk management planning.</p>	<p>Report be produced in consultation with relevant Lead Member after September 2014, to enable analysis of a full year of data following the move to 28 appliances from 42 in September 2013.</p>	<p>Performance &amp; Scrutiny Committee <b>16<sup>th</sup> October 2014</b></p>	<p>Aim – Excellent Operational Response</p>	<p>Lead Member Operational Response – <b>Cllr Robbie Ayres</b>  AM Dave Mottram</p>

<p><b>Scrutiny of our response to flooding/ adverse weather – issues for the future?</b></p>	<p>To review our response to flooding incidents and consider possible future issues in responding to these incidents.</p>	<p>A report be produced in consultation with the relevant Lead Members, detailing the Authority's previous response to flooding/ adverse weather; and highlighting any possible issues for the future – to consider any further scrutiny required.</p>	<p>Performance &amp; Scrutiny Committee <b>16<sup>th</sup> October 2014</b></p>	<p>Aim – Excellent Operational Response</p>	<p>Lead Member Operational Preparedness – <b>Cllr Lesley Rennie</b>  AM Nick Searle</p>
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<p><b>How effective is our Consultation Process?</b></p>	<p>To review our current consultation process and identify any possible improvements.</p>	<p>Report to be produced in consultation with the relevant Lead Member regarding the public consultation process in relation to the merger of Whiston and Huyton Fire Stations, to enable any lessons learnt to be identified and considered for future consultations. To consider if any further scrutiny is required in this regard.</p>	<p>Performance &amp; Scrutiny Committee <b>11<sup>th</sup> December 2014</b>  <b>Re-Scheduled for 19<sup>th</sup> March 2015</b></p>	<p>Aim – Excellent People</p>	<p>Lead Member Strategy &amp; Performance – <b>Cllr Barbara Murray</b>  Deb Appleton – Director of Strategy &amp; Performance</p>
<p><b>Scrutinise the way the Authority is managed</b></p>	<p>To establish whether the Authority is being managed in the most effective and efficient way.</p>	<p>To consider initially, the outcomes of the “Staff Survey”. Following consideration, identify if any further scrutiny is required in relation to this.</p>	<p>Performance &amp; Scrutiny Committee <b>11<sup>th</sup> December 2014</b></p>	<p>Aim – Excellent People</p>	<p>Lead Member Strategy &amp; Performance – <b>Cllr Barbara Murray</b>  Deb Appleton – Director of Strategy &amp; Performance</p>

<p><b>How well do we work with our Partners?</b></p>	<p>To establish how well we work with our major partners and whether our partnership arrangements could be expanded/ improved.</p>	<p>A “Learning Lunch” session be arranged, with representatives from a range of partners across all service areas, invited to attend (or submit a written statement) providing their perception of how the Authority engage with its partners. Following this, the Committee will consider the feedback provided in more detail and consider if any areas/ partnerships require further scrutiny.</p>	<p>Performance &amp; Scrutiny Committee <b>27<sup>th</sup> January 2015</b></p>	<p>Relevant to all Aims</p>	<p>Involvement from <b>all Lead Members</b> and Support Officers</p>
<p><b>Scrutiny of the Number and Nature of Cross Border Assistance Incidents Attended</b></p>	<p><b><i>Requested at the meeting of the Performance &amp; Scrutiny Committee - 16/10/14</i></b></p> <p>To establish the frequency of MFRA attendance to at incidents within neighbouring FRA’s to provide assistance; and the nature of the incidents MFRA are being requested to assist with.</p>	<p>A Report be produced in consultation with the Lead Member for Operational Response, regarding the number of incidents in neighbouring FRA’s, were MFRA have attended to provide assistance; and the nature of those incidents attended, in order for Members to consider possible impact as the resources of all FRA’s reduce.</p>	<p>Performance &amp; Scrutiny Committee <b>27<sup>th</sup> January 2015</b></p>	<p>Aim – Excellent Operational Response</p>	<p>Lead Member Operational Response – <b>Cllr Robbie Ayres</b></p> <p>AM Dave Mottram</p>

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<p><b>Scrutiny of Major Projects (PFI, JCC, Firefit Hub etc...)</b></p>	<p>To review the Authority's recent major projects and identify best practice and/ or areas for improvement.</p>	<p>Report be produced in consultation with the relevant Lead Member, detailing how the major projects for the Authority have progressed, highlighting lessons learnt and areas of best practice. In addition, some meetings of the Committee be held at specific sites, e.g Firefit Hub, with people involved in the delivery of the project and individuals who use the sites, being invited to attend and provide their opinions of the project and facilities.</p>	<p>Performance &amp; Scrutiny Committee <b>19<sup>th</sup> March 2015</b></p>	<p>Aim – Excellent Prevention &amp; Protection</p>	<p>Lead Member Finance, Assets &amp; Efficiency – <b>Cllr Jean Stapleton</b></p> <p>Kieran Timmins – Deputy Chief Executive</p>
<p><b>What is our capacity to continue to provide services following cuts/ downsizing?</b></p>	<p>To identify the capacity to continue providing services following the cuts; and any services which are no longer provided as a result.</p>	<p>A report be produced in consultation with relevant Lead Members, following the outcome of the next Support Services Review, to identify/ highlight services which will no longer be provided.</p>	<p>Performance &amp; Scrutiny Committee <b>19<sup>th</sup> March 2015</b></p>	<p>Aim – Excellent People</p>	<p>Lead Member People &amp; Organisation – <b>Cllr Sharon Sullivan</b></p> <p>Nick Mernock – Director of People &amp; Organisation</p>

**STANDING  
ITEMS**

<p><b>District Updates (rotating)</b></p>	<p>To enable scrutiny of activity and performance within each District of Merseyside.</p>	<p>Reports and Presentations concerning District Updates to be provided at meetings as follows:</p> <ul style="list-style-type: none"> <li>• St. Helens District</li> <li>• Knowsley District</li> <li>• Sefton District</li> <li>• Liverpool District</li> <li>• Wirral District</li> </ul>	<p>Performance &amp; Scrutiny Committee</p> <p>4<sup>th</sup> September 2014</p> <p>16<sup>th</sup> October 2014</p> <p>11<sup>th</sup> December 2014</p> <p><del>27<sup>th</sup> January 2015</del> rescheduled for 21 May 2015</p> <p>19<sup>th</sup> March 2015</p>	<p>Relevant to all Aims</p>	<p>District Management Team / Deb Appleton – Director of Strategy &amp; Performance</p>
<p><b>Performance Update Against Service Delivery Plan</b></p>	<p>To enable regular scrutiny of performance against the Authority's Service Delivery Plan.</p>	<p>Reports and Presentations concerning to be provided at meetings as follows:</p> <ul style="list-style-type: none"> <li>• 1<sup>st</sup> Quarter</li> <li>• 2<sup>nd</sup> Quarter</li> <li>• 3<sup>rd</sup> Quarter</li> </ul>	<p><b>Performance &amp; Scrutiny Committee</b></p> <p>4<sup>th</sup> September 2014</p> <p>11<sup>th</sup> December 2014</p> <p>19<sup>th</sup> March 2015</p>	<p>Relevant to all Aims</p>	<p>Deb Appleton – Director of Strategy &amp; Performance</p>

		<ul style="list-style-type: none"> <li>Final Year End Update</li> </ul>	21 <sup>st</sup> May 2015		
<b>Review Forward Work Plan</b>	To ensure that the Forward Work Plan remains current and in line with the Strategic Direction of the Authority.	To be included as a Standing Item on each agenda of the Committee.		Relevant to all Aims	Performance & Scrutiny Committee
<b>Consolidation of Fire &amp; Rescue Services – Regional or National?</b>	To consider how we are influencing work at a Regional and National level; and identify scope and possibly benefits of working more closely with other Fire & Rescue Services at a Regional or National Level.	Minutes of the North West Fire & Rescue Forum; and the Fire Services Management Committee, be submitted to meetings of the Performance & Scrutiny Committee, to enable consideration and scrutiny of how MFRA are influencing work at a Regional and National level, and identification of opportunities for closer working between the Authority and other F&RA's.		Relevant to all Aims	<b>Chair and Vice-Chair's</b> of the Authority to <b>provide Minutes</b> of meetings attended to <b>Democratic Services</b>

<b>ANNUAL/ BI-ANNUAL ITEMS</b>					
<b>Progress Against Equality &amp; Diversity Action Plan</b>	To enable regular scrutiny of progress against the Equality & Diversity Action Plan.	Reports produced bi-annually, in consultation with the Lead Member for Strategy & Performance	Performance & Scrutiny Committee <b>11<sup>th</sup> December 2014</b>  and <b>21<sup>st</sup> May 2015</b>	Aim – Excellent People	Lead Member – Strategy & Performance – <b>Cllr Barbara Murray</b>  Deb Appleton – Director of Strategy & Performance
<b>Environmental Performance</b>	To enable regular scrutiny of performance in relation to Environmental targets.	Reports produced bi-annually, in consultation with the Lead Member for Finance, Assets & Efficiency	Performance & Scrutiny Committee <b>27<sup>th</sup> January 2015</b>  and <b>21<sup>st</sup> May 2015</b>	Relevant to all Aims	Lead Member Finance, Assets & Efficiency – <b>Cllr Jean Stapleton</b>  Kieran Timmins – Deputy Chief Executive



<p><b>Health, Safety &amp; Welfare Annual Report</b></p>	<p>To enable regular scrutiny of performance in relation to Health, Safety and Welfare matters.</p>	<p>Report produced annually/ bi-annually, in consultation with the Lead Member for Operational Response (whose remit covers Health and Safety)</p>	<p>Performance &amp; Scrutiny Committee <b>4<sup>th</sup> September 2014</b></p>	<p>Relevant to all Aims</p>	<p>Lead Member Operational Response – <b>Cllr Robbie Ayres</b></p> <p>AM Dave Mottram – Operational Response</p>
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